

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	4	2020	To	31	3	2021

**Reference and administration details**

<b>Charity name</b>	Friends of Oaklands
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	SC048592
<b>Charity's principal address</b>	750 Ferry Road Edinburgh
	Postcode EH4 4PQ

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Vaughan	Chair		
2	Emily Paisley	Treasurer	02/03/21 onwards	
3	Kirsti Willis	Secretary		
4	Anke Baillie			
5	Brian Paisley		02/03/21 onwards	
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Elaine Weir	01/04/2020 – 02/03/2021

## Structure, governance and management

Type of governing document

Constitution for single tier SCIO

Trustee recruitment and appointment

### Application for Charity Trusteeship

1. Any person, nominated individual or body who/which wishes to become a Charity Trustee must sign a written application for Charity Trusteeship; and for a corporate body, that application must be signed by an appropriately authorised officer of that body who will remain as the representative of that corporate body until such time as the corporate body informs the Board otherwise.
2. The application will then be considered by the Board at its next Board meeting.
3. The Board may, at its discretion, refuse to admit any person, nominated individual or corporate body, or veto the proposed authorised officer acting as a representative of a corporate body, to Charity Trusteeship.
4. The Board must notify each applicant promptly (in writing, which includes by e-mail) of its decision on whether or not to admit him/her/it to Charity Trusteeship.

## Objectives and activities

Charitable purposes

The organisation is established for charitable purposes only, and in particular, the objects are the support and fundraise for equipment and experiences for children with severe additional support needs at Oaklands School, their families, and the community.

Summary of the main activities in relation to these objects

Grant applications and fundraising activities to provide fun filled experiences for children and young people associated with the school.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Begun process to get a bank account set up for the charity, such that we can begin receiving funds

### Financial review

#### Brief statement of the charity's policy on reserves

The trustees are currently formulating a policy whereby the free reserves held by the charity would be used for equipment or events in the following 12 months. At present there are no reserves as fundraising has not started. Both this policy and its implementation will be reviewed regularly.

#### Details of any deficit

There is no deficit

#### Donated facilities and services (if any)

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rebecca Vaughan	
Position (e.g. Chair)	Chair	
Date	06/09/2021	